

DIOCESE OF GAYLORD

611 W. North St.
Gaylord, MI 49735
989.732.5147
FAX: 989.705.3589

LITURGY PLANNING SHEET FOR A VISIT BY THE BISHOP

(Please type or print)

1. **LOCATION:**

2. **DATE:**

TIME:

3. **CONTACT NAME:**

EMAIL:

4. **MUSICIAN NAME:**

EMAIL:

5. **EVENT/kind of liturgy** (i.e. *dedication of new church furniture, blessing of new crucifix, 50th anniversary of the church, etc.*)

6. Is there anything else happening at the time of the liturgy that will require a special blessing or commissioning service?

7. **Color of the Mass:** white___ green___ red___ violet___

Bishop would like to use a parish vestment. We will provide a vestment for Bishop _____. We ask that Bishop bring his own vestment as we do not have extra _____.

8. Do you have a Deacon in your Parish/Cluster that you will and/or have already asked to serve? If so, please state his name:

9. Names of expected concelebrants:

10. If this is a special Liturgy and there are groups or individuals that should have recognition, please give their name (individual or group) and the reason for being recognized in a special way.

12. Additional Information that would be helpful for the Bishop:

13. Will you have a reserved parking space for Bishop? Yes No

If yes, where is it located?

The Order of Mass

Mass Setting(s):

Entrance Procession Hymn:

Reading I: Lec. #

Responsorial Psalm:

Reading II: Lec. #

Gospel: Lec. #

Intercessions prepared by:

Presentation of Gifts Hymn:

Communion Hymn:

Recessional Hymn:

Please return this sheet at least two weeks prior to Bishop's visit to Beth Hicks in the Office for Worship.

If you have any questions, please contact the Worship Office at 989.705.3519, or email bhicks@dioceseofgaylord.org